



ESTABLISHED 1988

Engagement with Form Teachers

Xingnan Primary School



Form Teachers

Role of the Form Teacher

Supports students' day-to-day well-being and adjustment

Builds relationships through:

- daily interactions
- observations
- regular check-ins

Guides students in developing character, e.g.

- responsibility
- respect for others
- Resilience when work is challenging

Looks out for:

- adjustment to Upper Primary
- friendships and peer interactions
- Social-emotional learning (E.g. Self-awareness)

It is a privilege to work closely with you and your child to support their growth during this important phase.

Term 1 Check-in Survey

FREE TEXT

26. How else can I help you as your teacher?
Here are some examples:

- I would like you to chat with me when I feel sad.
- I prefer to chat with you after school.
- I prefer to write to you or email you instead of talking.
- I will come to you when I need help.
- I prefer for you to chat with me even when I am feeling okay.

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FREE TEXT

27. Is there anything else you would like to share with me?

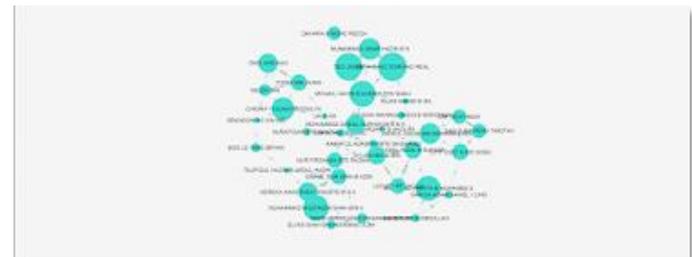
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SECTION 3
Monitoring your Well-being!

MADE 3

Changes allow us to learn and grow

As you start the new school year, you may face changes.



Termly Check-in survey & Socialgram

Subject Teachers

Developing Self-Directed Learners through Home-School Partnership



Mother Tongue Languages

5CL1	Mdm Wong Shiyuan (Mrs Woo)	wong_shiyuan@schools.gov.sg
5CL2	Mr Tan Chong Hian	tan_chong_hian@schools.gov.sg
5CL3	Mdm Yang Nian	yang_nian@schools.gov.sg
5CL4	Mdm Lin Chudal	lin_chudal@schools.gov.sg
5CL5	Mdm Sia Chu Kwee	sia_chu_kwee@schools.gov.sg
5CL6	Mdm Sin Meng Hui Rachel	sin_meng_hui_rachel@schools.gov.sg
5CL7	Mdm Ti Siew Ping	ti_siew_ping@schools.gov.sg
5ML1	Mdm Tuminah	tuminah_mohamed_bakir@schools.gov.sg
5ML2	Mr Hanif	mohamed_hanif_salim_B@schools.gov.sg
5ML3	Mr Taufek Bin Siniwi	taufek_b_siniwi@schools.gov.sg
5TL	Mdm S. Amutha	somasundaram_amutha@schools.gov.sg

Foundation Mother Tongue Languages

P5 FCL	Mdm Li Jing	li_jing_a@schools.gov.sg
P5 FML	Mr Vincent Arokia Dass	vincent_arokia_dass_t@schools.gov.sg

Refer to Welcome Guide for the full list of Subject Teachers

Class Routines & Expectations



Routines & Expectations

Arrival

- Students are encouraged to arrive early to settle in calmly
- **From 7.15 a.m.**, morning time is used for quiet reading and check-in
- **Students are expected to be in school by 7.25 am** to start the day punctually

Attendance & Absence

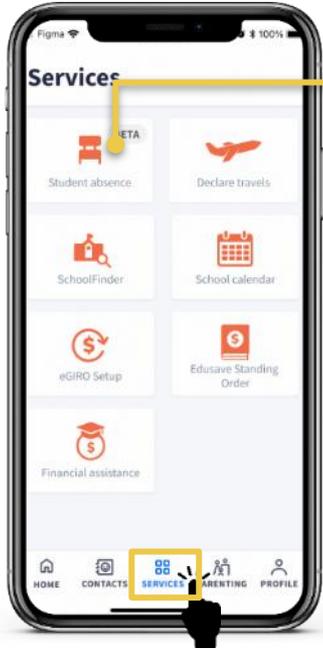
- If your child is unable to attend school, please submit the reason for absence or MC **via Parents Gateway**
- Timely updates help the school account for attendance and follow up on students' well-being

How to Submit Reasons for Your Child's/Ward's Absence

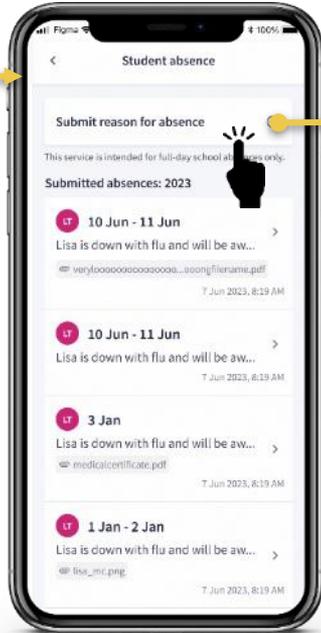
- **Parent-Initiated Submission**
- **Parents' Gateway-Prompted Submission**

Parent-Initiated Submission for student absence

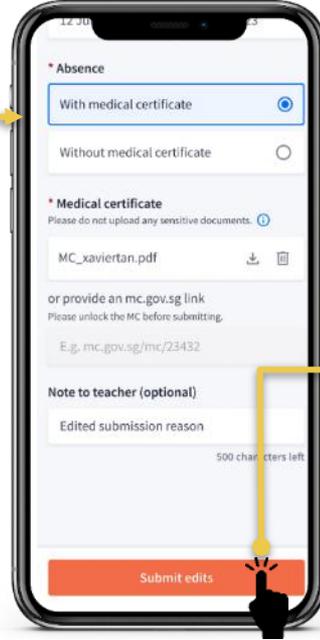
Parents can submit the reasons for student absence before, after or on the date of absence via PG app.



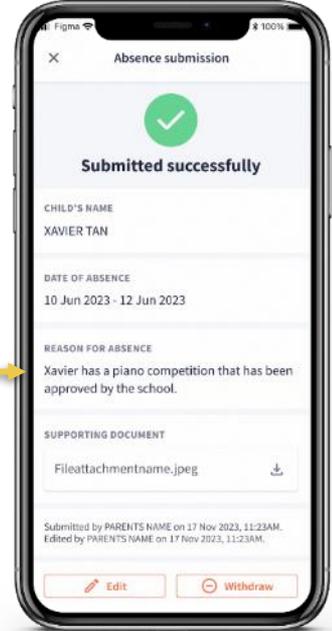
Parents access PG App: Services Page



Parent clicks on Submit reason for absence on parent submissions page



Parent fills in the reason for absence



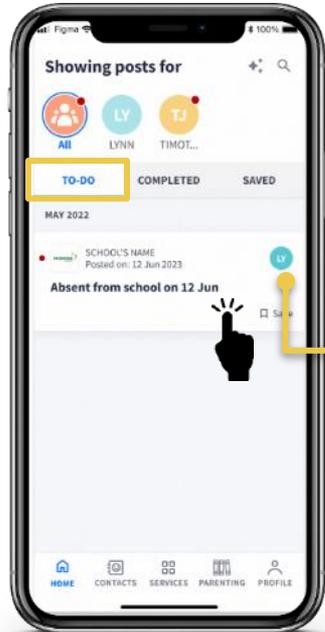
Successfully submitted

How to Submit Reasons for Your Child's/Ward's Absence

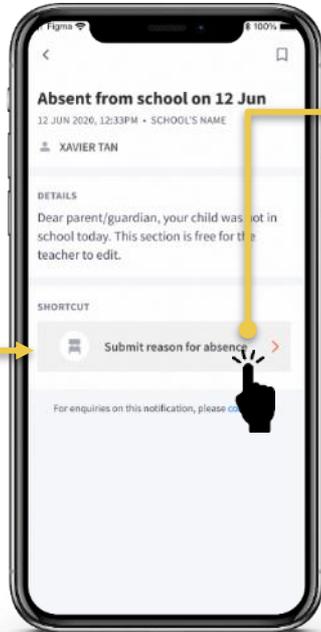
- **Parent-Initiated Submission**
- **Parents' Gateway-Prompted Submission**

Parents' Gateway–Prompted Submission

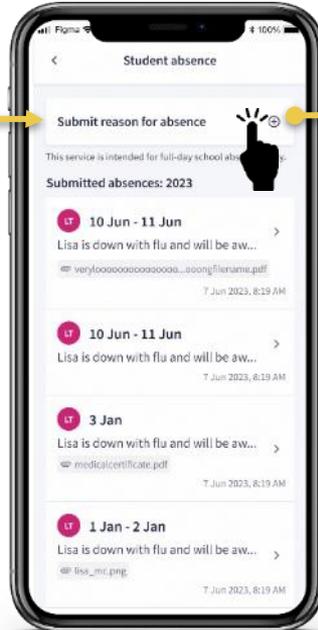
Parents can now submit the reasons for absence when they are notified of their child's absence on their Parents Gateway app.



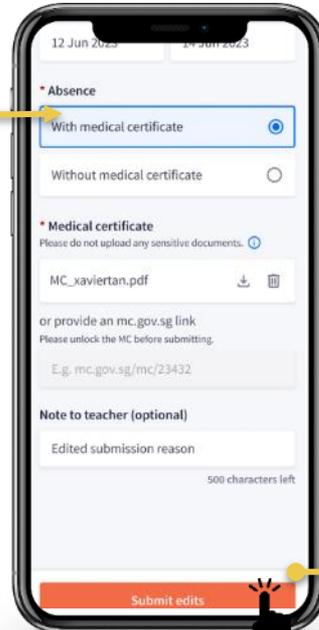
Parents access PG App: To-Do Page



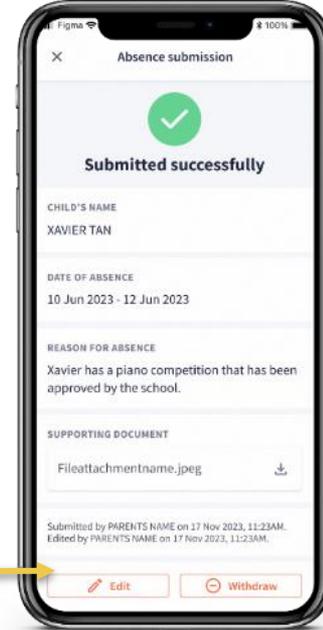
Parent clicks and reads announcement



Submit reason on Parent submissions page



Parent fills in the reason for absence



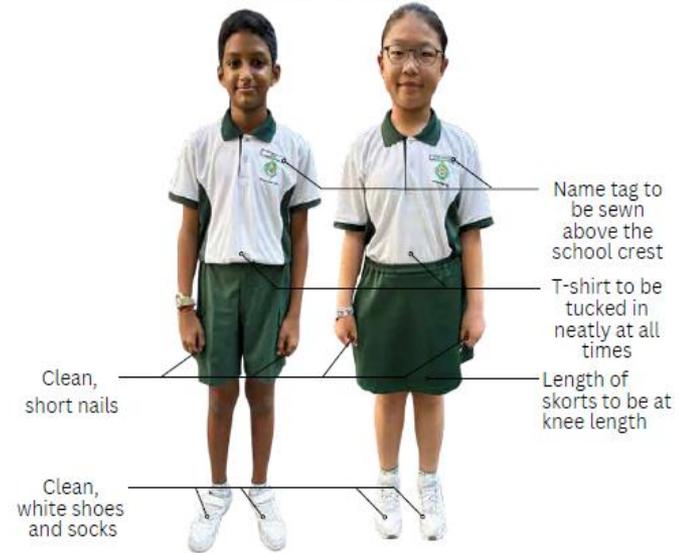
Successfully submitted

Student Well-Being

As students are growing, a **comfortable** and **appropriately fitted** school uniform helps them **move easily, focus better, and feel at ease** in school.

We, Xingnanians, must be properly attired at all times in school. We are to wear our prescribed school uniforms without modifications.

Our School Uniforms



Jackets, cardigans and pullovers, are only to be worn during cold weather.

Focus For Upper Primary

Respect

Being kind and mindful in how we treat others.

Responsibility

Taking ownership of our actions and choices.

Communication & Admin



Formal Communication Channels

01. General Office: 6791 3679

For urgent matters

- Teachers may also contact parents via the General Office when necessary

02. Email / Student Diary

For non-urgent enquiries

- Teachers will respond within a reasonable working timeframe, typically within **3 working days**
- Parents may also write brief notes in the **student handbook**

03. Parents Gateway (PG)

For official notices, attendance matters, and key updates

- This includes the **Principal's termly letters**, which contain important information and key dates.
- Some messages may be **time-sensitive** – e.g. **PSLE registration details**. We appreciate parents checking PG regularly and responding promptly where required.

Dear Parents and Guardians,

Happy New Year! Thank you for engaging a wonderful holiday season with your families. As we begin the new academic year, I am delighted to extend a warm welcome to our new Vice-Principal, Mr. Ting Zhuo King, who joins us from Xingnan Primary School where she served as Head of Department. We also welcome our incoming Year 6 students, newly transferred students, and new families to the Xingnan community. It is equally wonderful to see our Progression team back in school, refreshed and ready for the new ahead.

1. School Milestones

I am pleased to announce the official launch of our new digital resource, *Ready to Confident* series. Also the self-directed learning and inquiry-based learning model. These resources have been specifically designed by our Art teachers, Miss Norah Ng, and Ms. Wang's team, to enrich our school vision and deliver student outcomes. You can find detailed information about our school vision, student outcomes, and more on page 22 of the Student Diary. We encourage you to embrace these desired values and collaborate with us to help to support your child's holistic development.

2. Start of New Parent Engagement Sessions

To keep you informed about our school's key directions, programmes, and how you can support your child's learning journey, we conduct Parent Engagement Sessions at the beginning of each year. Please refer to the 2025 Term 1 Calendar attached for the specific dates. Detailed information will be shared closer to each session date. We strongly encourage your attendance at these important sessions.

Since 2024, we have utilised Facebook and Instagram to provide timely updates on school programmes and activities. We encourage all of parents to follow our social media platforms by joining the link below provided below.

3. Home-School Partnership

We believe that our students thrive when parents and the school work collaboratively. We seek your support in the following areas:

Regular Attendance and Punctuality: We require your strong support in ensuring your child attends school regularly and punctually. Truancy and late-coming are considered school offences and will affect student grades. To minimise truancy time, the school officers and principal convene at 7:30am, with School Support beginning at 7:30am. Students arriving at the school after 7:30am will be marked as late. Please ensure your child arrives punctually to participate in the full learning experience.

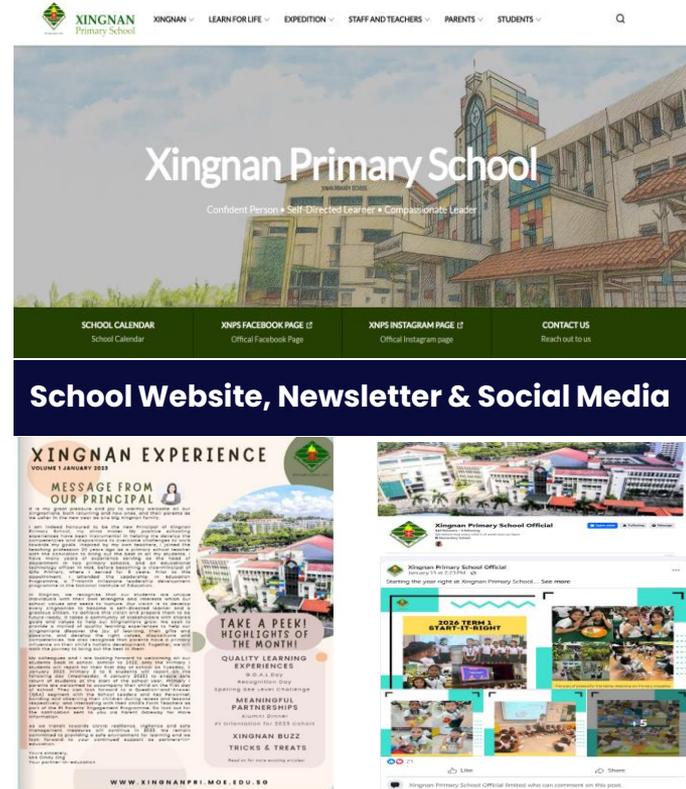
2025 Term 1 Calendar

Week	School Events	For
Week 0 Thu, 25 Jan	Parent Engagement Session	Parents of Primary 1 Students
Week 1 Thu, 8 Jan	CoRe Learning Journey to Create Our Learning History	Primary 4A and 4B
Week 1 Thu, 8 Jan	Commencement of Swimlane Programme	Primary 4C, 4D, 4E, 4F 8 weeks programmes will end on 26 Feb
Week 1 Thu, 25 Jan	Commencement of CCA	Primary 1 to Primary 6
Week 2 Thu, 25 Jan	Museum Based Learning Journey	Primary 4D
Week 2 Thu, 25 Jan	Parent Support Group (PSG) (Initiative A) Meeting	All PSG members
Week 3 Thu, 25 Jan	Commencement of Travelling Light Exhibition by Service Centre in the School	Primary 1 to Primary 6
Week 3 Thu, 25 Jan	Newsprint Based Learning Journey	Primary 4B and 4D
Week 3 Thu, 25 Jan	Primary 2 Parent Engagement Session	Primary 2 Parents Moder: Christine via MS Teams
Week 4 Thu, 25 Jan	Primary 3 and 4 Parent Engagement Session	Primary 3 & Primary 4 Parents Moder: Christine via MS Teams
Week 4 Thu, 25 Jan	End of Travelling Light Exhibition by Service Centre in the School	Year 4B to Year 4F
Week 4 Thu, 25 Jan	Commencement of other School Programmes (ASPs)	Primary 1 to Primary 6
Week 4 Thu, 25 Jan	Primary 5 and 6 Parent Engagement Session	Primary 5 & Primary 6 Parents Moder: Christine via MS Teams
Week 4 Thu, 25 Jan	PS Outdoor Adventure Learning Camp	All Primary 5 students
Week 5 Thu, 25 Jan	Learning Journey to Snow City	Primary 4A and 4B 2 pm to 5:30pm

Formal Communication Channels

04. Scheduled Parent–Pupil–Teacher Meetings
For **discussions on your child’s progress and development**

05. School Communications
Newsletters, School Website and Social Media
For **general school information**



Supporting our Children Together



Understanding Stress in the Final Lap

- Stress and anxiety may arise as students prepare for the demands of their final lap.
- Worry about not meeting expectations — their own or those perceived from others (e.g. parents, peers, teachers).
- Disappointment when results fall short of hopes, despite the time and effort invested.
- What supports students most is **care, presence, and balance**



Stress is a **normal response** to **everyday pressures** and is **a part of daily life**. We might experience stress depending on **how we react to our responsibilities, decisions** and **relationships**. Some stress can help us to **stay focused** and **motivated**.

Stress can turn into distress when we experience or witness an event that is **overly threatening** and **challenging**, which **overwhelms our ability to cope**.

Being Present Matters



- Students value parents **being there** and **listening**
- Simple moments of connection help children **feel supported**
- Understanding what your child is struggling with helps you **offer the right support** — and shows that asking for help is normal.

Rest, Screens & Unwinding



- Many students **unwind** by watching videos or listening to music
- This can help them relax
- **Unsupervised or prolonged handphone use** may **affect rest, focus, and emotions**

Daily Load & Adequate Rest

A typical school day may end around **4.30 pm**.

To support balance, the school keeps to the homework guidelines.

Over-scheduling enrichment may leave students overtired

During this period, priority should be:

- **school work**
- **rest**
- **well-being**



Nurturing a Growth Mindset for Lifelong Learning



- Assessments are **milestone checks** that help children understand gaps in learning and how to use feedback to improve.
- Assessment results **do not define a child's worth**.
- **Recognise and affirm effort and progress**, not just outcomes — celebrate small improvements.
- This is part of **nurturing a growth mindset** — supporting children to view **setbacks as learning opportunities**, while acknowledging feelings of frustration or disappointment as part of the learning process.

A Shared Journey



Parent Engagement Survey



<https://forms.moe.edu.sg/forms/v3gn5Q>

See you at
PPTM (Term 1)
13 March (Friday)

(Further details will be shared via Parents Gateway.)